

*Installation, Operation, Maintenance Manual*  
*UniFlow Radioisotope Laboratory Fume Hood*  
*Stainless Steel Radioisotope Model # s 14401,14501,14601*



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## **INSTALLATION INSTRUCTIONS FOR RADIOISOTOPE FUME HOOD**

### **RECEIVING THE FUME HOOD**

The HEMCO Fume Hood is shipped palletized fully crated, padded and wrapped for maximum protection and ease of handling.

### **UNCRATING THE FUME HOOD**

1. Upon receiving, inspect the crate for damage and possible concealed damage that may have occurred in transit. Save all delivery receipts and packaging materials.
2. When uncrating the hood, remove the top section of the crate, which is stapled to the top of the side. Then carefully remove the front, two sides and rear of the crate.
3. When ready to install the fume hood, carefully lift from pallet and set on properly prepared work surface and base cabinet.
4. Remove accessory/sash weight box, which may be attached inside the hood, on the skid, or on top of the hood.

### **SITE PREPARATION**

A fume hood requires that it be installed on a level surface. If fume hood base cabinets are included with your fume hood, be sure the floor is clean and level.

All service lines for the fume hood installation (water, gas, air, etc.) should be purged of dirt, capped and tested prior to connection to the fume hood.

### **BASE CABINET INSTALLATION**

Position the cabinets in the desired location approximately 7 inches from a rear wall or in a suitable island location. Level, using adjustment feet on the bottom of the cabinet. If multiple cabinets are involved, bolt together and to existing cabinets or walls.

### **FUME HOOD INSTALLATION**

1. Fume hood must be set on a flat level surface.
2. Once the hood is in place, service lines can be connected.
3. The front access panel above the sash is removable to allow access to the top of the fume hood. Pull out the lower edge and push up to remove. The electrical junction box, outlet collar for duct connection, special plumbing connections and sash weight can be accessed from this position.
4. Fume hoods are equipped with a tempered glass sash. Remove shipping tape along side edges of sash and sash track. The sash counter balance weight (s) are packaged separately as noted. The sash weight should be hung from the sash cable loops located in either the right or left side cavity. The sash cables should ride in the pulley grooves to ensure smooth operation.
5. This hood is equipped with vapor proof incandescent lighting. Remove the glass globes and install two 60-watt maximum bulbs (not included).
6. Reinstall front access panel and service panels (located on the outside panels of each side of the hood).
7. Finally, clean hood with formula glass cleaner.

### **ELECTRICAL**

Electrical services supplied with your hood are factory mounted but not wired. Wiring must be done by a licensed electrician to comply with local codes.

### **PLUMBING**

All service fixtures requiring plumbing are normally installed on the fume hood at the factory, ready for connection to service outlets. Piping should be copper, however, stainless steel, black iron, PVC, or galvanized pipe may be used if required. A certified plumber should be used for all installation.

### **CAUTION**

1. Be sure that the plumbing lines do not interfere with the movement of the sash weight.

## Radioisotope Fume Hood Operation / Maintenance

- A Radioisotope fume hood has the general characteristics of a bench-top fume hood except the worksurface and interior lining must be type 304 stainless steel or other non-reactive material such as PVC or polypropylene, when heat is not a concern. This material should extend all the way through the exhaust system.
- Safety requires regular water washdown of fume hood interior, ductwork, and the air mover after use or preferably after each experiment. The baffle on this hood may be removed for access to all surfaces as a follow-up to washdown procedures. All deposits should be flushed away.
- All apparatus used within the hood interior should have inorganic coatings and lubricants.
- Although the HEMCO Radioisotope Fume Hoods conform to all generally accepted standards of design for this type of equipment, we accept no responsibility or liability for accidents that may possibly occur in the use of perchloric acid in our hoods.
- **WARNING:** The weight of the exhaust ductwork system should be supported independently of the hood superstructure. Do not allow this weight to be supported by the hood structure as damage to the hood may result.
- The disposal of substances used in connection with this equipment may be governed by various federal, state or local regulations. All users of this equipment are urged to become familiar with any regulations that apply in the users area concerning the dumping of waste materials in or upon water, land or air and to comply with such regulations.
- Radioisotope fume hoods should never be manifolded into a common exhaust system. They should always feature an individual exhaust system.
- It is recommended that the Radioisotope Hood be washed down thoroughly after every usage or at least once a day

## FUME HOOD OPERATION

Safety considerations require that a schedule of inspections and documentation be set up for every laboratory fume hood.

An inspection record should be maintained. This record may be in the form of a label attached to the fume hood or a log maintained by the laboratory director or safety officer.

Inspection procedures should include instrument verification of fume hood face velocity performance and usage by observations and interview.

Procedures should consist of a physical examination of liner condition and cleanliness, baffle and sash operation and condition, sash cable and guide wheels, and service fixture function.

All results should be recorded and reported to the proper authority for any required action.

**NOTE:** Special purpose fume hoods such as those used with radioactive materials or perchloric acids require additional inspection procedures to cover special equipment and requirements.

Options, such as airflow monitors or other types of monitors should be inspected annually.

Fume hood air face velocity is an important consideration. 100 feet per minute (FPM) is the standard requirement. Velocities in excess of 150 FPM may reduce fume hood performance and create hazardous condition(s).

The establishment of the proper face velocity for a specific laboratory fume hood should be based on a number of factors. The nature of the fumes emitted from the hood is of obvious importance. Consult your company safety department for recommendations covering the materials you plan on using.

Cross-drafts, created by the room ventilation system or from an open window or corridor, if located adjacent to the hood, can drastically disturb the flow of air entering the fume hood face and even cause a reverse flow of air out of the front of the hood. Room conditions such as these should be avoided. The velocity of the cross drafts should not exceed 20 percent of the fume hood face velocity.

Your Laboratory Safety Plan and Company Procedures should combine to create a safe and healthful work environment.

## **MAINTENANCE**

### **SASH**

Standard fume hoods are provided with a type of movable sash or viewing window. The sash should be cleaned frequently to avoid the possibility of residue building up on the surface. A soft, cloth and mild cleaner should be used for best results.

### **FUME HOOD**

Cleaning of fume hoods should include the removal of the baffle for full cleaning of interior surfaces. Sash guides, cables, pulley wheels and other working parts should be lubricated regularly. Spills should be flushed immediately using neutralizing compounds as required and cleaned thoroughly afterwards. If sashes are grabbing, lubrication of pulleys with a good quality machine oil and application of paraffin to sliding surfaces will help performance substantially. General cleaning can be done with mild detergents and water.

### **CABINETS**

Although designed for wear and tear, the life of cabinets can be greatly extended through observance of proper cleaning and maintenance procedures. Drawers that are overloaded, doors misadjusted, and locks which malfunction can lead to undue stress on equipment, and can permanently affect performance. Metal casework and hardware should be cleaned periodically with good quality cream furniture Polish or an automotive cleaner and finishing wax. Use of rubbing compound often can restore superficial abrasions. Spills should be cleaned up immediately followed by a wash down with detergent and water.

Corrosive reagents should be stored in well ventilated casework specifically designed for corrosive storage. HEMCO offers a complete line of acid/corrosive cabinets and flammable/combustible cabinets.

### **SERVICE FIXTURES**

Fixtures which have been subjected to chemical fumes over a prolonged period of time may show signs of corrosion. When this occurs thorough cleaning with formulated chrome cleaner followed by an application of paste wax is recommended.

Epoxy-coated fixtures used in chemical areas can be cleaned with detergent and water, dried, and lightly polished with a soft cloth. Do not use abrasive cleaners. High temperatures may alter the color of the plastic coating on fixtures; this condition cannot be cleaned away, but the chemical resistance of the finish is unchanged. A break in the plastic coating of these fixtures should be touched up immediately with matching paint or lacquer to protect the fixture.

### **BLOWER LOCATION AND SIZE**

Where the building design permits, the exhaust blower should be located on the roof of the building to provide a negative pressure in the portion of the duct system located within the building. The exhaust blower should be sized to exhaust the volume of air necessary to attain the selected fume hood(s) design face velocity at the total system static pressure loss. Blower should also be sized to achieve the lowest practical rotational speed thereby minimizing noise/vibration.

### **BLOWER INSPECTION**

It is recommended that both the blower motor and blades be periodically inspected. Belt wear, blade corrosion and exhaust port clogs are examples of blower problems that can develop over long-term use.

### **DUCTING**

Ducting should be checked periodically for possible leaks.

### **FACE VELOCITY - CALIBRATION**

Fume hood face velocity should be checked at a minimum annually, recommend checking face velocity bi-annually and the findings recorded and compared with previous readings. Significant changes in face velocity should be reported and investigated. Changes in face velocity may be caused by supply air changes, exhaust blower problems, or loose, broken, corroded, or blocked ducting. Recommended test protocol is at a minimum the face velocity and smoke visualization sections of the ASHRAE 110 – 1995 or current test procedure.

## **SAFETY RECOMMENDATIONS**

**DO** - AVOID UNNECESSARY EXPOSURE OF PERSONNEL TO FUMES INSIDE HOOD BY KEEPING SASH CLOSED EXCEPT WHEN LOADING OR UNLOADING HOOD.

**DO** - KEEP MATERIALS 6" OR MORE FROM FRONT EDGE OF SASH PLANE.

**DO** - KEEP THE SASH AT DESIGN OPENING WHILE UTILIZING THE FUME HOOD.

**DO** - CLEAN UP IMMEDIATELY ANY MAJOR SPILLS OCCURRING INSIDE HOOD.

**DO** - USE ONLY GROUNDED ELECTRIC EQUIPMENT.

**DO** - REPORT ANY MALFUNCTION OF THE EXHAUST SYSTEM.

**DO** - ELEVATE CONTAMINATES AND EQUIPMENT ABOVE WORKSURFACE OF HOOD ENABLING AIR FLOW BE NEATH AND AROUND.

**DO** - KEEP MOVEMENTS IN THE HOOD AND IN FRONT OF THE HOOD TO A MINIMUM.

**DO** – CHECK FUME HOOD FACE VELOCITY ON A REGULAR SCHEDULE.

**DO NOT** - USE HOOD UNLESS EXHAUST SYSTEM IS IN OPERATION.

**DO NOT** - CHANGE DAMPER OR BAFFLE SETTINGS AFTER INITIALLY SET.

**DO NOT** - USE FUME HOOD FOR STORAGE OF CORROSIVE OR VOLATILE MATERIALS.

**DO NOT** - BLOCK BAFFLE OR GRILL OPENINGS.

**DO NOT** - GENERATE LARGE QUANTITIES OF INFLAMMABLES WITHIN THE FUME HOOD.

**DO NOT** - PERMIT TEMPERATURES OF SASH GLASS TO EXCEED 160 DEGREES FAHRENHEIT.

**DO NOT** - PLACE UPPER BODY OR HEAD INSIDE THE FRONT PLANE OF THE HOOD OPENING.

**DO NOT** - OPEN OR CLOSE SASH SWIFTLY AS THIS MAY CAUSE ADVERSE AIR FLOW CURRENTS.

**DO NOT** - APPROACH OR LEAVE HOOD FACE SWIFTLY AS THIS MAY CAUSE ADVERSE AIR FLOW CURRENTS.

## TROUBLE SHOOTING

PROBLEM	CAUSE	CORRECTIVE ACTION
Insufficient air flow	1) Improperly sized blower 2) Motor (impeller wheel) is running backwards 3) Obstruction in duct system 4) Leaks in duct system 5) Overloaded filters	1) Resize blower, change drive package 2) Correct wiring for reverse rotation of motor. 3) Locate and Remove obstruction 4) Trace and repair 5) Clean or replace filters
Fume Hood or Blower not operating	1) Blown fuse or open circuit breaker 2) Defective motor 3) Thermal protector on 4) Motor improperly wired	1) Replace fuse or reset circuit breaker 2) Consult factory 3) Check for high or low voltage input or ambient temperatures over 40 degree C ( 104 degree F) 4) Correct wiring for reverse rotation of motor
Contaminates outside fume hood face	1) Improper use or procedures 2) External factors 3) Improper face velocity	1) Follow safety guidelines and procedures 2) Check external air flow patterns around fume hood 3) Recertify fume hood face velocity and/or duct system
Sash binding	4) Cable off of pulley Cable Broke	5) Replace Sash / Cable
Air Flow Monitor	6)	7)
Electrical Services not working	8) Circuit Breaker 10)Corroded Contacts	9) Check Main Load Center 11)Clean or replace